

**Town of Macclesfield
Board of Commissioners
Regular Meeting
Town of Macclesfield Town Hall
July 11, 2022
2:00pm**

Minutes

Attendance

Emily Turner, Mayor
Jean Wooten-Jiles, Commissioner
Paula Lewis, Commissioner
Charles Lewis, Commissioner
Joyce Braxton, Commissioner
Pam Hurdle, Administrator
Christie Cobb, Clerk
Benji Lassiter, Public Works
Bruce Naegelen, Presenter from Rural Economic Development Team\

Call to Order by Mayor Turner 2:00pm

Mayor Turner welcomed the guest, Mr. Naegelen, and introduced Board members.

Invocation by Commissioner Jean Wooten-Jiles

Pledge of Allegiance, led by Mayor Turner

Review of Agenda, request by Pam Hurdle to add Credit Card information to the agenda and Commissioner C. Lewis to add use of temporary trailer for fire victim.

The Council approved the amended agenda. Motion to approve by Commissioner P. Lewis, seconded by Commissioner C. Lewis, vote 4-0.

Review of previous minutes. Motion to approve minutes by Commissioner P. Lewis, seconded by Commissioner Wooten-Jiles, vote 4-0.

Commissioner Wooten-Jiles did mention that the copies were hard to read, the staff plans to call Coeco to have machine serviced.

Commissioner C. Lewis would like fewer paper copies of agenda packets. The staff will try to conserve paper as send most copies through email.

Closed session minutes were reviewed and approved. Motion by Commissioner Wooten-Jiles, seconded by Commissioner P. Lewis, vote 4-0.

Scheduled Business:

Bruce Naegelen from the Rural Economic Development Team (Team Red). He is the community Economic Development Director who works with rural municipalities to provide tools and strategies to create wealth and jobs in towns. He suggested using completing a Community Economic Development Assessment, CEDAP, to create a snapshot of the economic development in Macclesfield. Assessment would show strengths, needs, and goals. A plan, short term 12-18 months, would then be created for town improvements, small at first. Then a 5 year strategic plan could be put in place. He also discussed Community Economic Recovery and Resilience.

The assessment of Economic Development needs include tour of the town, current projects, successes, failures, goals, things the town is proud of, strengths, weaknesses, opportunities, and threats.

A local work group would be created with citizens and one board member. The meeting would last approximately ½ day 8:30-1:00.

A Work Plan would be created, with implementation goals. The ideas then brought to the community. Time line for the program is approximately September to November 2022.

Cost of Mr. Neagelen's Service would be mileage only, now at 62.5 cents per mile.

The Board approved a resolution to participate in the program. The motion was made by Commissioner P. Lewis, seconded by Commissioner Wooten-Jiles, vote 4-0.

The board needs to suggest 8-9 community members to be a part of the committee.

Austin Wooten gave Mr. Neagelen a tour after his presentation.

Rich Moore unable to attend his scheduled business. Will put on next agenda.

Old Business:

Fireworks Package offered for next year by Zambelli, Commissioner P. Lewis will call to get details and prices.

Work Truck Status: trying to order a new truck, few in fleet trucks production currently. Next step would be to look into a used fleet truck. More research is needed.

Migrant Housing is permissible. No problems reported.

Arti Patel is not interested in renting out the restaurant portion of her store.

Mandrake Lewis will rent his property to a Vape Shop as they had made the first offer.

T. Linkous is looking for a spot to open business in the town.

Police presence is good.

New Business:

Public Works: Benji Lassiter thanked the town for sending flowers to his family funeral.

Discussion of receptacles at the Town Common. A work order will be completed.

Financial:

Bank balances and transactions discussed.

Financials from July 3 event presented.

Event Policy discussed. Tabled. Will discuss at next meeting. Will also discuss fee schedule for events.

Next Food Truck Rodeo in August. Motion to waive fees for food truck rodeos by Commissioner P. Lewis, seconded by J. Braxton, vote 4-0 approved.

Administrative Report:

Policies presented required for ARPA funding. Motion by Commissioner P. Lewis to approve policies, seconded by Commissioner Wooten-Jiles. Vote 4-0, passed.

Budget amendment presented to balance the 21-22 FY budget. Motion to approve budget amendment by Commissioner Braxton, seconded by Commissioner P. Lewis, vote 4-0 passed.

WWTP Project Ordinance adopted, including additional funds forthcoming. Motion by Commissioner P. Lewis, seconded by Commissioner J. Braxton, vote 4-0 passed.

Dress code policy was reviewed and approved. Motion made by Commissioner P. Lewis, seconded by Commissioner Wooten-Jiles. Vote 4-0 passed.

Credit Card Issues: Limit should be raised to \$5000. Cards to be put in Christie Cobb and Benji Lassiter's names. Motion by Commissioner Wooten-Jiles, seconded by Commissioner P. Lewis. Cards are often used for training fees. Vote 4-0, passed.

Retreat for the Council 7/12/2022 from 9:00-4:00. Light breakfast and lunch will be served.

Board meetings will resume in the Town Hall as of August 8, 2022 at 2:00.

Commissioner Concerns:

Wilton Owens' home burned. He is requesting using an RV camper on his property while renovations are completed. Motion to allow by Commissioner Braxton, seconded by Commissioner C. Lewis. Vote 4-0 passed.

Question about Natural Gas. Answer Call Piedmont Company.

Christmas Decorations need to be updated. The Board would like to use left over July 3 funds to purchase additional Christmas decorations. Motion Made by Commissioner Wooten-Jiles, seconded by Commissioner Braxton. Vote 4-0 passed.

Christmas tree lighting is planned for Friday night December 2.

Research to be done about Fire Department contract. Mayor Turner will report.

Deborah Lewis has volunteered for the Town Beautification Committee.

Commissioner Wooten-Jiles presented grant information. The Rural Engagement and Investment programs has four options for focus. The Board will focus on Resilient Neighborhoods. The next round ends in September. A planning meeting is scheduled for August 3 at 2:00.

Motion to adjourn by Commissioner P. Lewis, seconded by Commissioner Braxton, vote 4-0 passed. Meeting adjourned at 4:50pm.

Next Board Meeting August 8, 2022 at 2:00 in Town Hall.

**Town of Macclesfield
Board of Commissioners
Board Retreat Special Meeting
Town of Macclesfield Community Building
July 12, 2022
9:00-4:00**

Minutes

Attendance:

Emily Turner, Mayor
Paula Lewis, Commissioner
Jean Wooten-Jiles, Commissioner
Charles Lewis, Commissioner
Joyce Braxton, Commissioner
Pam Hurdle, administrator
Christie Cobb, Clerk
Leaman Brice, presenter

Presentation Packet and Agenda provided to the council by Pam Hurdle and Speaker, Leamon Brice.

Call to order by Mayor Turner at 9:14 am
Invocation by Commissioner Wooten-Jiles

Introductions by all

Presentation of Local Government Fiscal Control Act slides. The LGC approves debt, oversees and regulates financial management, and can step in and manage towns out of compliance.

Presentation and notes included fund accounts, budgeting, revenues, appropriations, property taxes, capital plans, capital financing, investments, fund balance, procurement of construction and equipment.

Roles of the Governing Body Were defined and discussed.

Expectations of each role were brainstormed by the team and charts made.

The Final Discussion was Suggestions of How to Improve the Town. Charts made.

Meeting Adjourned at 3:30.

**Town of Macclesfield
Board of Commissioners
Special Meeting
Town of Macclesfield Town Hall
July 27, 2022
2:00pm**

Minutes

Attendance

Emily Turner, Mayor
Jean Wooten-Jiles, Commissioner
Charles Lewis, Commissioner
Joyce Braxton, Commissioner
Pam Hurdle, Administrator
Christie Cobb, Clerk

Call to Order by Mayor Turner 2:00pm.
Invocation by Jean Wooten-Jiles.

New Business:

Discussion of Working Session every 2 weeks as needed. Second Monday of the month is regularly scheduled meeting. Fourth Monday, beginning 8/22/22 at 2:00 will be working session. Notifications will be sent out if meeting not needed. Motion by Commissioner Wooten-Jiles, second by Commissioner C. Lewis. Vote 3-0.

Discussion of Community Signs may need to be relocated to more appropriate locations. Mrs. Hurdle will discuss with Public Works.

Commissioner Concerns:

Commissioner Wooten-Jiles: Home meter was turned off by someone unknown. Town turned back on with no issues.

Motion to Move into Closed Session by Commissioner Braxton. Second by Commissioner C. Lewis. Vote 3-0. Moved to closed session at 2:37.

Closed session discussion, no decisions made.

Motion to move out of the closed session by Commissioner Wooten-Jiles. Second by Commissioner C. Lewis. Vote 3-0. Returned to open session at 2:58.

Announcements: Office staff will begin working on Fall Festival preparations August 11 at 7:00.

Motion to adjourn by Commissioner Braxton. Meeting adjourned 3:10.